February 22, 2011

MEMORANDUM

TO: Interested Parties

FROM: Dan R. Long, Executive Director

RE: Questions concerning the RFP to provide consulting services to the Commission on Government Forecasting and Accountability

QUESTION (1): Has the State conducted a benchmark survey of other states and private employers in the past? If so, when was the study completed and will the information be available to the Consultant?

ANSWER: The Commission has not conducted a benchmark survey of other states and private employers. It is possible such a study was conducted by the Department of Central Management Services. If so, this information will be made available.

QUESTION (2): Has the State conducted a study of retiree contributions? If so, when was the study completed and will the information be available to the Consultant?

ANSWER: We believe the state had information available on retiree contributions which will be made available.

QUESTION (3): What is the expected number of “in person” meetings? Will the meetings take place in Springfield?

ANSWER: The number of “in person” meetings will be minimal. Once the report is complete the consultant will be asked to give a presentation of its findings at a meeting of the Commission which most likely will be held in Springfield.
QUESTION (4): What is the proper forum of discussing contract terms?

ANSWER: The forum for discussing contract terms will be through telephone conversations and emails.

QUESTION (5): In another contract we have with the State, we included a limitation of liability. Is the inclusion of a limitation of liability provision in this contract acceptable to the State?

ANSWER: Yes

QUESTION (6): Will the State agree to resolve any dispute that arises under the contract via final and binding arbitration? If not, is the inclusion of a bench trial provision in this contract acceptable to the State?

ANSWER: The Illinois Attorney General would make this decision. In the unlikely event a dispute would occur, it would generally go to the Illinois Court of Claims which would be a bench trial.