



December 29, 2004

Rec 1-3-05

Dan Long
Economic and Fiscal Commission
Executive Director
703 Wm G Stratton Bldg
Springfield, Illinois 62706-4150

Subject: Department of Revenue Recommendation For Facility Closure

Dear Mr. Long:

Please find below the requested recommendation for closure responses to the questions outlined in 30 ILCS 608/5-10.

(1) The location and identity of the State facility proposed to be closed:

Illinois Department of Revenue
245 West Roosevelt Road, Building 4, Suites 27 & 28
West Chicago, Illinois 60185

(2) The number of employees for which the State facility is the primary stationary work location and the effect of the closure of the facility on those employees:

Twelve employees work full-time at this location. In addition, 38 field employees use this office occasionally for meetings and paperwork.

(3) The location(s) to which the functions and employees of the State facility would be moved:

Revenue Functions

Audit Personnel – All Audit (39) personnel and their functions would move to the state regional facility in Des Plaines (9511 Harrison Avenue, Des Plaines, Illinois 60016).

Collections Personnel - All Collections (7) personnel and their functions would move to the state regional facility in Des Plaines (9511 Harrison Avenue, Des Plaines, Illinois 60016).

Taxpayer Services – All Taxpayer Services personnel (1) and their functions would move to the state regional facility in Rockford (200 South Wyman, Rockford, Illinois 61101).

Informal Conference Board (ICB) – All Informal Conference Board (2) personnel and their functions would move to the James R. Thompson Center in Chicago (100 West Randolph, Chicago, Illinois 60101).

Bureau of Criminal Investigations (BCI) - All BCI (1) personnel and their functions would move to the state regional facility in Des Plaines (9511 Harrison Avenue, Des Plaines, Illinois 60601).

(4) The availability and condition of land and facilities at both the existing location and any potential locations:

Existing Location: The West Chicago office is available to lease for \$85,000 annually. In addition, we would anticipate \$6,000 in operating expenses and real estate taxes. The space is in extremely poor condition and would require significant improvements at an additional cost to the state in the near future if we continued to operate this office.

Potential Locations: The Des Plaines, JRTC and Rockford locations are state-owned facilities, which currently the Department uses at no cost. Moving the employees currently housed in the existing location to the potential locations would generate minimal moving and on-going costs for the Department.

(5) The ability to accommodate the functions and employees at the existing and at any potential locations:

See response to number (4), above.

(6) The cost of operations of the State facility and at any potential locations and any other related budgetary impacts:

The current costs for Revenue's district office in West Chicago are approximately \$85,000 per year in rental costs and approximately \$6,000 in operating expenses and real estate taxes. The two proposed state-owned facilities would not create any new operating costs or taxes for the State. We would incur several hundred dollars in moving expenses if we moved the employees to the potential locations noted above.

(7) The economic impact on existing communities in the vicinity of the State facility and any potential facility:

We believe that there will be no significant negative economic impact on the existing community or on the proposed communities. First, we anticipate no state job loss. Second, because most of the employees who use the space spend little time in West Chicago, they generate little economic activity in the area. The value of the lease is so small that it should not impact West Chicago commerce overall. Finally, all functions of this office would be available at the state-owned facilities identified above.

(8) The ability of the existing and any potential Community's infrastructure to support the functions and employees:

The existing and potential locations have infrastructure to support functions and employees. The only infrastructure required includes basic services such as utilities, roads and safety.

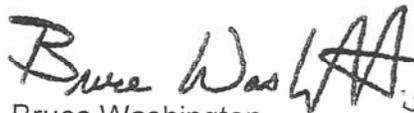
(9) The impact on State services delivered at the existing location, in direct relation to the State services expected to be delivered at any potential locations:

Revenue provides little service directly to taxpayers at the West Chicago location and functions mainly as a central office for tax enforcement personnel. While some taxpayers make payments in person at this office, the JRTC, Des Plaines and Rockford facilities will remain available for all of these functions if the West Chicago office closes.

(10) The environmental impact, including the impact of costs related to potential environmental restoration, waste management, and environmental compliance activities:

No known environmental issues exist at West Chicago, Des Plaines, JRTC or Rockford.

Sincerely,

A handwritten signature in black ink that reads "Bruce Washington". The signature is written in a cursive style with a large, stylized "W" and "A".

Bruce Washington
Deputy Director/Bureau Chief
Bureau of Property Management

BW:pj

cc: Michael M. Rumman, Director