



December 30, 2004



Mr. Dan Long
Executive Director
Economic & Fiscal Commission
Room 603, Stratton Building
Springfield, IL 62706

Subject: Department of Human Services Facility Closure Notice
Lease No. 4425

Dear Mr. Long:

Please be advised that the Department of Human Services intends to close one of its Chicago facilities. The pertinent information is as follows:

Address: 901-25 W. Monroe Street, Chicago, IL
Employees: 59
Justification: Closing due to budgetary constraints.

Additionally, the Department of Central Management Services, acting on behalf of the Department of Human Services and pursuant to 30 ILCS 608 5-10 (a) "(w)ithin 10 days after ... receiv(ing) notice of the proposed closure, the Commission, in its discretion, may require the State executive branch officer with jurisdiction over the facility to file a recommendation for the closure of the facility with the Commission," assumes that if such a request is not received with 10 days the planned facility closure may proceed.

Sincerely,

Bruce Washington
Deputy Director/Bureau Chief
Property Management

BW:md

cc: Michael M. Rumman, Director